



"Dissemination of Education for Knowledge, Science and Culture"
-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

**Dattajirao Kadam Arts, Science & Commerce
College, Ichalkaranji**



INTERNAL QUALITY ASSURANCE CELL

Academic year 2020-2021

Date: 24/06/2020

Notice

All the members of IQAC are hereby informed that the IQAC meeting is scheduled on 03rd July, 2020 at 11.30 am in the IQAC office. All the members are requested to attend the same well on time. Agenda of the meeting is as follows,

➤ **Agenda:**

1. To read and confirm the minutes of the earlier meeting.
2. To prepare the perspective plan for the academic year 2020-21.
3. To prepare and submit the proposals for new programmes: M.Sc. (Organic Chemistry), M.A. (Sociology), B.Com (I.T.), B.Sc. III (Statistics), and additional division for B.Com III.
4. To inform and prepare the teaching staff for online teaching due to COVID-19 and organize programs for the enhancement of ICT-based teaching and learning.
5. To organize induction programme for fresher students.
6. To submit the proposals for organizing professional development programmes for teachers and teachers training programmes on revised syllabus of Shivaji University.
7. To discuss regarding analysis of the feedback from the students, faculty and parents.
8. To encourage departments to sign MoU for research collaboration, faculty/students exchange programmes with industries and/or other institutions.



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INTERNAL QUALITY ASSURANCE CELL

9. To discuss about online admission process for its successful implementation.
10. To organize tree plantation programmes.
11. Any other subject with the permission of the president.

(Dr. V. V. Ganbavle)

(Prin. Dr. R. R. Kumbhar)

**Principal,
D.K.A.S.C. College,
Ichalkaranji.**



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PROCEEDING OF MEETING

Academic year 2020-2021



- 1) Committee Name - Internal Quality Assurance Cell
- 2) Date & Time of Meeting - 03rd July, 2020 at 11.30 am
- 3) Meeting No. - 01
- 4) Venue - IQAC Office
- 5) Chairman of Meeting - Prin. Dr. R. R. Kumbhar
- 6) Convener of Meeting - Dr. V. V. Ganbavle

➤ Agenda of Meeting -

Sr. No.	Agenda
1)	To read and confirm the minutes of the earlier meeting.
2)	To prepare the perspective plan for the academic year 2020-21.
3)	To prepare and submit the proposals for new programmes: M.Sc. (Organic Chemistry), M.A. (Sociology), B.Com (I.T.), B.Sc. III (Statistics), and additional division for B.Com III.
4)	To inform and prepare the teaching staff for online teaching due to COVID-19 and organize programs for the enhancement of ICT-based teaching and learning.
5)	To organize induction programme for fresher students.
6)	To submit the proposals for organizing professional development programmes for teachers and teachers training programmes on revised syllabus of Shivaji University.
7)	To discuss regarding analysis of the feedback from the students, faculty and parents.



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8)	To encourage departments to sign MoU for research collaboration, faculty/students exchange programmers with industries and/or other institutions.
9)	To discuss about online admission process for its successful implementation.
10)	To organize tree plantation programmes.
11)	Any other item with the permission of chairman.



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PROCEEDING OF MEETING

Academic year 2020-2021



Attendance at Meeting -

Sr. No.	Name of Member	Sign	Sr. No.	Name of Member	Sign
1)	Prin. Dr. R. R. Kumbhar		14)	Mr. A. V. Bansode	
2)	Prin. Abhaykumar Salunkhe		15)	Mr. V. P. Yadav	
3)	Prin. Shubhangi Gawade		16)	Smt. S. A. Jamadar	
4)	Mr. Sunil Patil		17)	Mr. A. R. Swami	
5)	Mr. Rajan Muthane		18)	Dr. A. S. Tapase	
6)	Shri. Prasad Kulkarni		19)	Dr. N. H. Shaikh	
7)	Dr. C. B. Salunkhe		20)	Mr. C. A. Patil	
8)	Dr. V. V. Ganbavle		21)	Smt. R. S. Rodrigues	
9)	Dr. A. N. Patil		22)	Mr. S. B. Patil	
10)	Dr. D. C. Kamble		23)	Mr. A. S. Patil (O.S.)	
11)	Mr. D. A. Yadav		24)	Mr. A. A. Walke	
12)	Mr. C. B. Patil		25)	Miss. A. A. Molekar	
13)	Dr. S. J. Velhal				

Minutes of Meeting -

Sr. No.	Minutes	Remark
1)	Minutes and action taken of previous meeting were read and approved. - Proposed by: Dr. V. V. Ganbavle - Seconded by: Dr. A. N. Patil	
2)	The committee members provided their inputs and suggestions, and a draft perspective plan was prepared. - Proposed by: Dr. R. R. Kumbhar - Seconded by: Dr. D. C. Kamble	



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3)	It was decided to prepare proposals for the new programs M.Sc. (Organic Chemistry), M.A. (Sociology), B.Com (I.T.), B.Sc. III (Statistics), and an additional division for B.Com III. The proposals will be submitted to the university for further approval. • Proposed by: Dr. R. R. Kumbhar • Seconded by: Mr. C. B. Patil
4)	It was decided to inform and prepare the teaching staff for online teaching due to the ongoing COVID-19 pandemic. Programs for enhancing ICT-based teaching and learning will be organized. Training sessions and workshops will be scheduled to equip teachers with the necessary skills and tools. • Proposed by: Mr. A. R. Swami • Seconded by: Mr. C. A. Patil
5)	An induction program for new students will be organized. The program will include various sessions wherein they will interact with teaching faculty and support services members. • Proposed by: Dr. N. H. Shaikh • Seconded by: Smt. S. A. Jamadar
6)	Proposals for organizing professional development programs for teachers and training programs on the revised syllabus of Shivaji University will be submitted by all the departments. • Proposed by: Dr. R. R. Kumbhar • Seconded by: Mr. D. A. Yadav
7)	The feedback from students, faculty, and parents was discussed. It was decided to take necessary actions to improve the areas of concern. A report will be prepared



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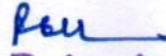
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	and shared with the concerned departments. • Proposed by: Dr. C. B. Patil • Seconded by: Smt. S. J. Velhal	
8)	Departments will be encouraged to sign MoUs for research collaboration and faculty/student exchange programs with industries and other institutions. • Proposed by: Dr. S. A. Tapase • Seconded by: Dr. A. P. Jadhav	
9)	The online admission process was discussed and ensured its successful implementation. Measures to streamline the process and address any technical issues were proposed. Responsibility will be given to a separate committee to have smooth process. • Proposed by: Mr. A. R. Swami • Seconded by: Mr. S. B. Patil	
10)	It was decided to organize a Tree plantation programs. The probable dates and support services to involve are discussed and student participation will be encouraged. • Proposed by: Dr. A. V. Bansode • Seconded by: Dr. A. N. Patil	


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