



“Dissemination of Education for Knowledge, Science and Culture”
-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

**Dattajirao Kadam Arts, Science & Commerce
College, Ichalkaranji**



INTERNAL QUALITY ASSURANCE CELL

Academic year 2022-2023

Date: 07/10/2022

Notice

All the members of IQAC are hereby informed that the IQAC meeting is scheduled on 14th October, 2022 at 11.30 am in the IQAC office. All the members are requested to attend the same well on time. Agenda of the meeting is as follows,

➤ **Agenda:**

1. To read and confirm the minutes of the earlier meeting.
2. Preparation and submission of AQAR of previous academic year.
3. Participation and organization of sports organized by Shivaji University Zonal Sports participation and providing financial support to those students.
4. Purchasing laboratory material of various laboratory viz. Physics, Botany and Chemistry departments.
5. Discussion on organizing Placement camps and providing career counselling.
6. Discussion about purchasing uniforms for support staff.
7. Purchase of sports materials and kits for sports students.
8. Discussion on repairing works such as light fitting, furniture repair etc.
9. Purchasing new TV for displaying latest news in colleges.
10. Renovating battery storage room near Mathematics department and prepare new computer laboratory for mathematics department.



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INTERNAL QUALITY ASSURANCE CELL

11. Discussion on purchasing new cupboards with contributory charges in collaboration with the Rotary Club, Atigre.
12. Submit funding proposals to agencies such as DBT Star College, RUSA, ICSSR, DST, CSIR and Shivaji University, Kolhapur.
13. About submitting data for NIRF and AISHE rankings and discuss steps for obtaining ISO 9001:2015 certification.
14. Review and renew various AMCs, including SLIM software for the library and UPS and battery AMCs.
15. Renew affiliation for non-grantable divisions and programs.
16. Increase number of extension activities in collaboration with the different government agencies and other organizations to increase social awareness amongst students.
17. Renovate examination rooms and classrooms to enhance the learning environment.
18. Purchase basic facilities such as benches and improve parking infrastructure for students.
19. Strengthen existing MoUs with institutions and explore new collaborations for academic and research exchange with the various organizations.
20. Plan for academic and administrative audit of sanstha.
21. Plan celebration of Vivekanand Jayanti Saptah.
22. Any other issue with the permission of the chairman.


(Dr. V. V. Ganbavle)

(Prin. Dr. Anil N. Patil)



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PROCEEDING OF MEETING

Academic year 2022-2023



- 1) Committee Name - Internal Quality Assurance Cell
- 2) Date & Time of Meeting - 14th October, 2022 at 11.30 am
- 3) Meeting No. - 02
- 4) Venue - IQAC Office
- 5) Chairman of Meeting - Prin. Dr. Anil Patil
- 6) Convener of Meeting - Dr. V. V. Ganbavle

➤ Agenda of Meeting -

Sr. No.	Agenda
1)	To read and confirm the minutes of the earlier meeting.
2)	Preparation and submission of AQAR of previous academic year.
3)	Participation and organization of sports organized by Shivaji University Zonal Sports participation and providing financial support to those students.
4)	Purchasing laboratory material of various laboratory viz. Physics, Botany and Chemistry departments.
5)	Discussion on organizing Placement camps and providing career counselling.
6)	Discussion about purchasing uniforms for support staff.
7)	Purchase of sports materials and kits for sports students.
8)	Discussion on repairing works such as light fitting, furniture repair etc.
9)	Purchasing new TV for displaying latest news in colleges.
10)	Renovating battery storage room near Mathematics department and



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PROCEEDING OF MEETING

Academic year 2022-2023



	prepare new computer laboratory for mathematics department.
11)	Discussion on purchasing new cupboards with contributory charges in collaboration with the Rotary Club, Atigre.
12)	Submit funding proposals to agencies such as DBT Star College, RUSA, ICSSR, DST, CSIR and Shivaji University, Kolhapur.
13)	About submitting data for NIRF and AISHE rankings and discuss steps for obtaining ISO 9001:2015 certification.
14)	Review and renew various AMCs, including SLIM software for the library and UPS and battery AMCs.
15)	Renew affiliation for non-grantable divisions and programs.
16)	Increase number of extension activities in collaboration with the different government agencies and other organizations to increase social awareness amongst students.
17)	Renovate examination rooms and classrooms to enhance the learning environment.
18)	Purchase basic facilities such as benches and improve parking infrastructure for students.
19)	Strengthen existing MoUs with institutions and explore new collaborations for academic and research exchange with the various organizations.
20)	Plan for academic and administrative audit of sanstha.
21)	Plan celebration of Vivekanand Jayanti Saptah.
22)	Any other issue with the permission of the chairman.



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PROCEEDING OF MEETING

Academic year 2022-2023



Attendance at Meeting -

Sr. No.	Name of Member	Sign	Sr. No.	Name of Member	Sign
1)	Prin. Dr. A. N. Patil		10)	Mr. V. L. Kamble	
2)	Prin. Abhaykumar Salunkhe		11)	Dr. A. P. Jadhav	
3)	Prin. Shubhangi Gawade		12)	Dr. R. S. Rodriques	
4)	Dr. V. V. Ganbavle		13)	Mr. S. S. Mahadik (O.S.)	
5)	Dr. A. N. Patil		14)	Mr. Sanjay Satpute	
6)	Dr. S. T. Sutar		15)	Mr. Sandeep Patil	
7)	Dr. N. H. Shaikh		16)	Mr. Prasad Kulkarni	
8)	Dr. D. A. Kumbhar		17)	Mr. Sunil Patil	
9)	Smt. S. J. Velhal		18)	Miss. Sanjivane Kadam	

➤ Minutes of Meeting -

Sr. No.	Minutes	Remark
1)	Minutes and action taken of previous meeting were read and approved. <ul style="list-style-type: none"> Proposed by: Dr. V. V. Ganbavle Seconded by: Prin. Dr. A. N. Patil 	
2)	The committee discussed the preparation and submission of the AQAR for the previous academic year. Tasks were allocated to ensure timely submission. <ul style="list-style-type: none"> Proposed by: Dr. A. N. Patil Seconded by: Dr. S. T. Sutar 	
3)	The participation of students in Shivaji University Zonal Sports events was reviewed. It was agreed to provide	



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PROCEEDING OF MEETING

Academic year 2022-2023



	financial support to participating students. <ul style="list-style-type: none">• Proposed by: Mr. V. L. Kamble• Seconded by: Dr. R. S. Rodriques	
4)	The need to purchase laboratory materials for the Physics, Botany, and Chemistry departments was discussed, and it was decided to move forward with the procurement process. <ul style="list-style-type: none">• Proposed by: Dr. D. A. Kumbhar• Seconded by: Dr. Prin. A. N. Patil	
5)	Plans were made to organize placement camps and provide career counselling sessions to students to enhance their employability. <ul style="list-style-type: none">• Proposed by: Dr. A. P. Jadhav• Seconded by: Dr. N. H. Shaikh	
6)	The committee discussed and approved the purchase of uniforms for support staff. <ul style="list-style-type: none">• Proposed by: Mr. S. S. Mahadik• Seconded by: Dr. V. V. Ganbavale	
7)	It was agreed to purchase sports materials and kits to support students involved in sports activities. <ul style="list-style-type: none">• Proposed by: Dr. D. A. Kumbhar• Seconded by: Dr. S. J. Velhal	
8)	Light fittings, furniture repair, and other maintenance issues were discussed, and it was decided to undertake the necessary repairs. <ul style="list-style-type: none">• Proposed by: Dr. S. J. Velhal• Seconded by: Dr. A. N. Patil	
9)	A new TV will be purchased for displaying the latest news and updates within the college. <ul style="list-style-type: none">• Proposed by: Dr. R. S. Rodriques• Seconded by: Dr. V. V. Ganbavale	
10)	The battery storage room near the Mathematics department will be renovated, and a new computer	



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PROCEEDING OF MEETING

Academic year 2022-2023



	laboratory will be prepared for the department. <ul style="list-style-type: none">Proposed by: Dr. V. V. GanbavleSeconded by: Dr. S. T. Sutar	
11)	The committee agreed to purchase new cupboards for the college, with contributory charges in collaboration with the Rotary Club, Atigre. <ul style="list-style-type: none">Proposed by: Mr. S. S. MahadikSeconded by: Prin. Dr. A. N. Patil	
12)	It was decided to submit funding proposals to agencies like DBT Star College, RUSA, ICSSR, DST, CSIR, and Shivaji University, Kolhapur, for various developmental projects. <ul style="list-style-type: none">Proposed by: Dr. D. A. KumbharSeconded by: Dr. V. V. Ganbavale	
13)	Data submission for NIRF and AISHE rankings was discussed, along with steps required for obtaining ISO 9001:2015 certifications. <ul style="list-style-type: none">Proposed by: Dr. D. A. KumbharSeconded by: Dr. N. H. Shaikh	
14)	The committee reviewed and decided to renew the AMCs for SLIM software in the library, as well as the UPS and battery maintenance. <ul style="list-style-type: none">Proposed by: Dr. S. J. VelhalSeconded by: Dr. N. H. Shaikh	
15)	Renewal of affiliation for non-grantable divisions and programs was discussed and approved. <ul style="list-style-type: none">Proposed by: Mr. S. S. MahadikSeconded by: Mr. S. T. Sutar	
16)	The committee decided to increase the number of extension activities in collaboration with government agencies and other organizations to promote social awareness among students.	



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	<ul style="list-style-type: none">• Proposed by: Dr. A. P. Jadhav• Seconded by: Dr. D. A. Kumbhar	
17)	<p>Plans to renovate examination rooms and classrooms were discussed to enhance the learning environment for students.</p> <ul style="list-style-type: none">• Proposed by: Dr. V. V. Ganbavale• Seconded by: Dr. A. N. Patil	
18)	<p>It was decided to purchase benches and improve parking infrastructure for students to enhance campus facilities.</p> <ul style="list-style-type: none">• Proposed by: Dr. S. J. Velhal• Seconded by: Dr. S. T. Sutar	
19)	<p>Existing Memorandums of Understanding (MoUs) with institutions will be strengthened, and new collaborations will be explored for academic and research exchange.</p> <ul style="list-style-type: none">• Proposed by: Dr. A. N. Patil• Seconded by: Dr. R. S. Rodriques	
20)	<p>The committee discussed the plan for conducting the academic and administrative audit of the sanstha.</p> <ul style="list-style-type: none">• Proposed by: Dr. V. V. Ganbavale• Seconded by: Dr. A. P. Jadhav	
21)	<p>A plan was made to celebrate Vivekanand Jayanti Saptah with various programs involving students and staff.</p> <ul style="list-style-type: none">• Proposed by: Dr. S. J. Velhal• Seconded by: Dr. N. H. Shaikh	
22)	<p>No other issues were raised by the members.</p>	

(Signature)