



"Dissemination of Education for Knowledge, Science and Culture"

-Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's

**Dattajirao Kadam Arts, Science & Commerce
College, Ichalkaranji**



INTERNAL QUALITY ASSURANCE CELL

Academic year 2022-2023

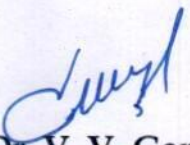
Date: 05/04/2023

Notice

All the members of IQAC are hereby informed that the IQAC meeting is scheduled on 12th April, 2023 at 11.30 am in the IQAC office. All the members are requested to attend the same well on time. Agenda of the meeting is as follows,

➤ Agenda:

1. To read and confirm the minutes of the earlier meeting.
2. Discuss the current status of the SSR preparation and data analysis.
3. Review the progress on feedback collection and discuss the analysis.
4. Discuss the purchase of new plastic chairs for the new staffroom.
5. Plan the printing of the "Vivek" magazine for the current academic year.
6. Discussion on organizing the annual prize distribution function.
7. Discuss replacing windows in six classrooms and renovating the floors in two classrooms.
8. Prepare for admissions and form admission committees for the next academic year.
9. Discuss any other issues with the permission of the chairman.


(Dr. V. V. Ganbavle)

(Prin. Dr. Anil N. Patil)



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PROCEEDING OF MEETING

Academic year 2022-2023



- 1) Committee Name - Internal Quality Assurance Cell
- 2) Date & Time of Meeting - 12th April, 2023 at 11.30 am
- 3) Meeting No. - 04
- 4) Venue - IQAC Office
- 5) Chairman of Meeting - Prin. Dr. Anil Patil
- 6) Convener of Meeting - Dr. V. V. Ganbavle

➤ Agenda of Meeting -

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PROCEEDING OF MEETING

Academic year 2022-2023



Attendance at Meeting -

Sr. No.	Name of Member	Sign	Sr. No.	Name of Member	Sign
1)	Prin. Dr. A. N. Patil		10)	Mr. V. L. Kamble	
2)	Prin. Abhaykumar Salunkhe		11)	Dr. A. P. Jadhav	
3)	Prin. Shubhangi Gawade		12)	Dr. R. S. Rodrigues	
4)	Dr. V. V. Ganbavle		13)	Mr. S. S. Mahadik (O.S.)	
5)	Dr. A. N. Patil		14)	Mr. Sanjay Satpute	
6)	Dr. S. T. Sutar		15)	Mr. Sandeep Patil	
7)	Dr. N. H. Shaikh		16)	Mr. Prasad Kulkarni	
8)	Dr. D. A. Kumbhar		17)	Mr. Sunil Patil	
9)	Smt. S. J. Velhal		18)	Miss. Sanjivane Kadam	

➤ Minutes of Meeting -

Sr. No.	Minutes	Remark
1)	Minutes and action taken of previous meeting were read and approved. <ul style="list-style-type: none"> Proposed by: Dr. V. V. Ganbavle Seconded by: Prin. Dr. A. N. Patil 	
2)	The Coordinator provided an update on the preparation of the SSR. The data collection process was in its final stages and a detailed analysis of various criteria was underway. Members discussed the progress and the need to expedite data verification. <ul style="list-style-type: none"> Proposed by: Dr. V. V. Ganbavale 	



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	<ul style="list-style-type: none">• Seconded by: Dr. A. N. Patil	
3)	<p>The members reviewed the status of feedback collection from students, faculty and teachers.</p> <ul style="list-style-type: none">• Proposed by: Dr. S. T. Sutar• Seconded by: Dr. R. S. Rodriques	
4)	<p>The proposal to purchase new plastic chairs for the staffroom was discussed. The members agreed to purchase 50 chairs that an estimated budget should be prepared and presented to the CDC and parent institution for approval.</p> <ul style="list-style-type: none">• Proposed by: Dr. N. H. Shaikh• Seconded by: Mr. S. S. Mahadik	
5)	<p>The plan for printing the "Vivek" magazine was discussed and editorial team informed to ensure to meet the deadlines.</p> <ul style="list-style-type: none">• Proposed by: Mr. V. L. Kamble• Seconded by: Dr. S. J. Velhal	
6)	<p>The annual prize distribution function was scheduled to be held at the end April and it was decided to assign responsibilities by forming the different committees.</p> <ul style="list-style-type: none">• Proposed by: Mr. S. S. Mahadik• Seconded by: Prin. A. N. Patil	
7)	<p>The issue of replacing old windows and renovating floors of the classrooms was discussed and decided to send them form approval of parent institution.</p> <ul style="list-style-type: none">• Proposed by: Dr. S. J. Velhal• Seconded by: Dr. R. S. Rodriques	
8)	<p>The committee discussed the upcoming admissions process and decided to form dedicated admission committees for each class to ensure smooth process for admissions.</p> <ul style="list-style-type: none">• Proposed by: Dr. S. T. Sutar• Seconded by: Dr. A. P. Jadhav	
9)	<p>Following issues were discussed with the permission of the Chairman</p> <p>The possibility of conducting workshops on Intellectual</p>	



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	<p>Property Rights (IPR) and entrepreneurship to strengthen faculty and student awareness.</p> <ul style="list-style-type: none">• Proposed by: Dr. D. A. Kumbhar• Seconded by: Dr. V. V. Ganbavale	
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Swami